

ÇELİK HALAT VE TEL SANAYİİ A.Ş.
PRIVACY NOTICE FOR CONTACT FORM

The principles concerning the processing of your personal data by Çelik Halat ve Tel Sanayii A.Ş. ("**Çelik Halat**" or "**Company**") as the data controller based in "*Ertuğrul Gazi Mahallesi Şehitler Cad. No:2 Kartepe, 41180, İzmit*" in accordance with the Turkish Law on Protection of Personal Data no. 6698 ("**Law**") and other applicable legislation are provided in detail in this Privacy Notice.

1. Purpose of Processing Personal Data

Personal data belonging to you in the category of identity and communication; are collected as a result of your application through our "Contact Form" service on our website. (<http://www.celikhalat.com.tr/iletisim>) The information you have transferred via the Contact Form is processed for the purposes of providing customer service activities, in particular providing information, receiving your wishes and suggestions, and collecting complaints, and including them in the customer relations system in order to provide you with a better service.

Apart from those listed above, your personal data may be processed for the preparation and presentation of various reports, analyzes and studies in order to ensure that you can benefit from the services offered by our Company without any problems, and to improve our product and service diversity, provided that your fundamental rights and freedoms are not harmed.

2. Locations to which Processed Personal Data are Transferred and Purpose of Transfer

The purpose of transferring the data is in line with the purpose of processing personal data. Our company may transfer the personal data it collects to the institutions and organizations it cooperates with in order to carry out its activities , public authorities and related business partners upon request.

3. Method and Legal Basis For Collecting Your Personal Data

Your personal data is collected through the form you have filled so that you can benefit from the service we offer through the Transmission Form field on our website.

Your personal data is processed for legal reasons that data processing is mandatory for the legitimate interests of the Company, provided that it does not harm your fundamental rights and freedoms.

4. Application to the Data Controller and Your Rights

As per the Article 11 of the Law, you are entitled to a) learn whether your personal data are being processed, b) if they are, request information, c) obtain information on the purpose of processing and find out whether personal data has been used as fit for the purpose d) obtain information about the third persons in Turkey and abroad, to whom personal data are

transferred, e) request rectification of personal data that may have been incompletely or inaccurately processed, f) request the deletion or destruction of personal data as per the Article 7 of the Law g) request notification of the operations made as per indents (e) and (f) to third parties to whom personal data have been transferred, h) object to occurrence of any detrimental result by means of analysis of personal data exclusively through automated systems and i) request compensation for the damages due to unlawful processing of personal data.

You can send your requests to ADV according to Communiqué on the Principles and Procedures for the Request to Data Controller. Please fill out the [Application Form](#) provided on our website with your information and application requests and submit it to the address “Ertuğrul Gazi Mahallesi Şehitler Cad. No:2 Kartepe, 41180, İzmit” via registered letter or to the kvkk@celikhalat.com.tr e-mail address.

Our Company fulfills your requests as soon as possible and within thirty days at the latest and once for free of charge. However, requester may be charged for following requests or for the initial request if the action taken on the request requires additional cost. Our Company can accept and process the request or reject the request in writing by explaining its reason.

You are entitled to file a complaint to the Turkish Board of Personal Data Protection (“**Board**”) within thirty days as of the notification of the reply and in all cases within sixty days if the application is rejected after carrying out the procedure mentioned above, the reply is deemed to be insufficient or the requests are not responded in a timely manner. However, the complaint cannot be filed without exhausting this application process.

The Board may conduct the necessary inspections within its field of duty upon receiving a complaint or *ex officio* upon detecting a breach. The complaint shall be examined by the Board and answers shall be provided to those concerned. If no replies are given within sixty days as of the date of the complaint, the request shall be deemed to be rejected. If, as a result of inspections upon receiving a complaint or *ex officio* investigation, a breach is detected, the Board shall rule the identified contraventions of law to be eliminated by the data controller, and shall notify those concerned accordingly. This decision shall be fulfilled without delay but no later than within thirty days as of the notification of the decision. The Board is authorized to halt data processing or international transfer of data if damages that are hard or impossible to compensate occur and if there is an explicit infringement of the law.

We would like to emphasize that your data is meticulously protected by our Foundation and thank you for the trust that you place in us.